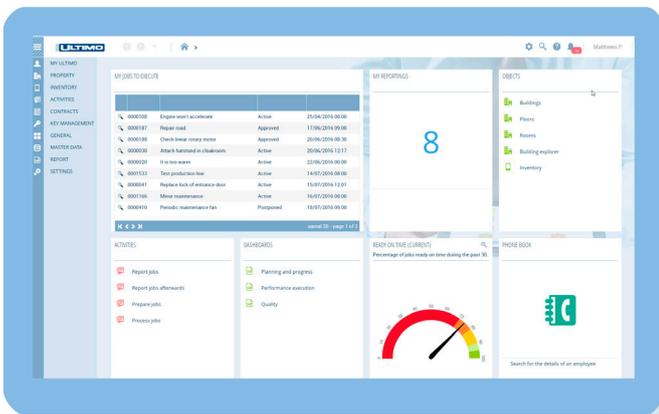


Ultimo Facility Management Lite

How do you carefully inventory buildings, rooms and company assets? How do you ensure an efficiently running procedure for processing facility activities? How do you maintain a grip on your suppliers, and how do you try to save on contract costs? And how do you provide you board or management with valuable management information? All examples of questions your facility service deals with daily. Ultimo Facility Management Lite is an approachable and user-friendly software tool and supports you with these questions and more. For a very competitive price, you can possess a user-friendly tool that allows you to professionalise your facility service with only basic administrative procedures.

ULTIMO CHARACTERISTICS

The Ultimo software helps you streamline your supporting processes and enhance your results. Typical for the Ultimo software is its flexible nature, which allows the standard software to be customised according to your situation and processes. For this purpose, the Ultimo Customization Tool is used. Since its establishment in 1988, the service has distinguished itself by its involved and reliable nature. By choosing Ultimo, you choose an investment that you will benefit from for many years; the technologically advanced software is continuously developed by our own team of software developers. Moreover, your maintenance costs will remain low by implementing adjustments in the software yourself.



BUILDING AND ROOM REGISTRATION

Increase the insight into your building(s) and rooms by recording them comprehensively in Ultimo. You can very easily register the buildings and the different floors and rooms. Via the building explorer, you can easily navigate between the different buildings, floors and rooms. In Ultimo, you record relevant data of the buildings, floors and rooms, such as department, cost centre, corresponding assets, surface data, executed work orders and relevant documentation.



Facility Management

INVENTORY MANAGEMENT

Register your company assets with Inventory management and be constantly aware of the amount of assets, which employees possess them and where in the organisation they are. You are just a few mouse clicks away from more information about your registered company assets, such as the corresponding contract (and/or guarantee) and the executed (maintenance) activities. In addition, you can also immediately view any linked documentation. One of the greatest conveniences is that you can use the department resource explorer to easily navigate between departments with corresponding assets. This way, you will be quickly aware of who is using certain company assets.

CONTRACT AND INSURANCE MANAGEMENT

You can use the Contract Management module to manage your (service) contracts and insurance policies. You can register the conditions of a contract (or policy) and the data of the other party in detail in Ultimo. Moreover, you can link a contract to a company asset and a periodical maintenance model in order to keep an eye on the realised and agreed maintenance. Managing contracts in Ultimo will be advantageous in terms of insight into cost savings. No more mountains of paper or countless separate files in hard-to-find folders; with Ultimo you will ensure an organised management method. You can improve your overview of and insight into the contracts and this enables you to monitor terms and terms of notice, for example.

KEY MANAGEMENT

With the use of the Key Management module, you can create links between rooms, cylinders, keys and authorised employees. You will also safeguard the process of issuing and taking in keys. Reports can, among other things, provide you with insight into the keys in circulation and the key stocks.

ULTIMO

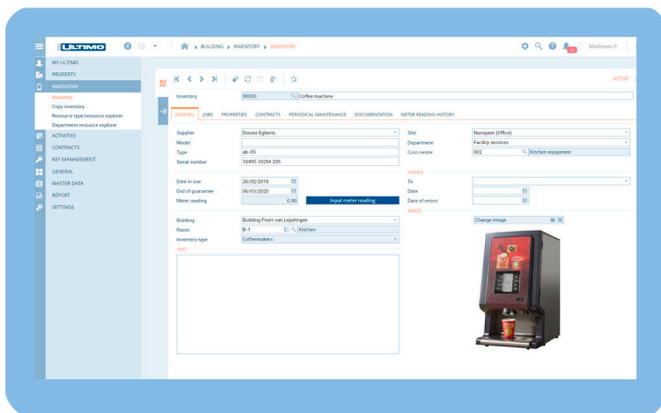
SOFTWARE SOLUTIONS

WORK ORDER MANAGEMENT

A coordinated approach to the activities makes sure that your facility service can respond to work requests quickly and in a customer-oriented way. Whether cleaning requests, checks or failure reports are submitted, your customers will experience that the facility service is capable of responding adequately. You can use the Work order management module to prepare, plan and execute all activities related to the building, a room or a company asset. Using the module ensures more structure, insight and efficiency. Various maintenance activities need to be executed periodically. With the Periodical Maintenance module, you can generate these activities and prevent skipping the execution. These activities include checks of fire extinguishing equipment, water taps (legionella) or other relevant assets or equipment. It is easy to search accrued historical data on executed maintenance that has been built up for the purpose of audits, for example.

SELF-SERVICE

With the optional Self-Service module, you can involve your internal customers directly in your service provision because your customers have at their disposal a user-friendly and accessible Self-Service page. This can be accessed via the Internet or Intranet. As an organisation, you will make a set of services (with the corresponding, recognisable icons) available. Your customers can report their complaints, desires, information requests or failures with one click on the corresponding icon. After a customer has registered a report, they can keep track of it in a convenient overview, and they will stay informed of any progress made. For the design, appealing and characteristic icons were chosen. You can adjust the contents of the screens according to the needs of your customers.



REPORTS

To enhance your insights and monitor if you comply with the objectives, it is important that you view and analyse reports regularly. Ultimo Lite is provided with a set of standard reports with which you have access to operational information and management information at any time. If required, reports can be adapted or added during the implementation, and with the optional report generator you will be able to do this yourself. With the reports you have an insight into, among other things, the progress of activities, the incurred costs, (service) contracts and historical data. Reports can be displayed on the screen, distributed as a PDF file, and made available via Self-Service.

MOBILE WORKING WITH ULTIMO GO

Enhance your mobility and perform a large portion of your activities with the Ultimo Go app (available as a standard feature). You are no longer bound to your workplace and free to go wherever you want. Use your smartphone or tablet to report or process activities directly on site. In addition, you can consult relevant information. All of this is available via simple touch controls. Additional information concerning the available functions, the (optional) Ultimo Go+ app and the hardware and software requirements can be requested from us.

OTHER POSSIBILITIES

In addition to the functionalities described above, Ultimo Facility Lite contains:

- + simple registration of hours and costs;
- + people and master data management;
- + standard notifications to inform you of important events;
- + Ultimo Customization Tool;
- + e-mail import (optional);
- + authorisation management (optional) for setting up access authorisations;
- + various optional possibilities to integrate the software with other business software such as MS Office, building management systems, ERP systems, HRM systems, Active Directory, document management systems.

SUITABLE FOR EVERY ORGANISATION

Ultimo Facility Management Lite is applied in all imaginable sectors; for example, professional services, health care, government, education, logistics, leisure, environment, energy and industry. The software is suitable for the (small) facility service, but also as an entry model for a larger facility service.

EXPAND TO ULTIMO FACILITY MANAGEMENT

In case your functional requirements increase, you can upgrade to the comprehensive Ultimo Facility Management system without any investment loss. A separate brochure is available if you require further information about Ultimo Facility Management.

RENTING OR BUYING

Depending on your wishes, we offer the possibility to either rent (SaaS) or buy Ultimo. Because the Ultimo software is web-based, your choice does not affect the availability of the functionality and the characteristic flexibility. Contact us for more information.

ADVANTAGES ULTIMO FACILITY MANAGEMENT LITE

- + Increase the efficiency of your facility service and implement several savings.
- + More grip on your company assets, contracts and facility services.
- + More control over your property and related activities.
- + Improve your customer orientation with Self-Service.
- + Specially designed for easy operation and the immediate advancement in terms of professional facility management. Also very suitable as an entry model.
- + Modern, leading software that is continuously developed and adaptable to your specific processes.

MORE INFORMATION?

Contact us for more information on Ultimo Facility Management Lite, our other products and our services.

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